



Minutes

Thursday, April 12, 2018

Greenville City Public Works, 475 Fairforest Way, Greenville, SC

President	Ben Carroll (City of Greenville)
President Elect	Thulasi Vinayagam (Anderson County)
Vice President	Ryan Blancke (York County)
Treasurer	David Dickson (City of Rock Hill)
Secretary	Jessica Cwynar (Anderson County)
Director, 3yr term	Kyle Reid (Oconee County)
Director, 3yr term	Megan Young (Anderson County)
Director, 2yr term	Renee Burt (City of Rock Hill)
Director, 2yr term	Josh Glunt (Infrastructure Consulting & Engineering)
Director, 1yr term	Lee Bracket (Thomas & Hutton)
Director, 1yr term	Terrence Nealy (City of Rock Hill)
Director, 1yr term	Angela Jordan (City of Rock Hill)
Director, 1yr term	Wayne Owens (City of Greenville)
Immediate Past President	Eric Rekitt (York County)

Attendees:

Ben Carroll	Thulasi Vinayagam	Ryan Blancke	David Dickson	Jessica Cwynar	Kyle Reid
Renee Burt	Lee Bracket	Terrence Nealy	Angela Jordan	Wayne Owens	Steve Amidon
Keith Bishop	Gary Cantrell	Jimmy Clow	Aaron Ganson	Ryan Hornish	Oni Maxey
Brittany McAbee	Richard McClure	Clint Moore	Charles Pinson	Chris Powell	Noah Suber
Chad Thompson	Bill Turner	Gary Woodson	David Wooten	Matthew Morris	Dave Derrick

I. Review and Approval of Minutes from December 7, 2017 Meeting.

The meeting was called to order by Ben Carroll, the February 8, 2018 meeting minutes were reviewed. Charles Pinson moved for approval of minutes with Wayne Owens providing the second for the motion. The motion carried unanimously.

II. Reports of Officers & Directors

A) President's Report: Ben Carroll attended the Roger Clark Leadership Training, it taught how APWA works on the business side. The training will be held in Charleston, SC in 2020. Emerging Leaders Academy is taking applications for all levels of public works through August 18, 2018. APWA Institute is a very cost effective training resource with multiple locations in the US. Ben stated one of the best resources for training is being underutilized, the APWA Website offers many Click, Listen and Learn topics related to operators and supervisors that are reviewed and updated often.

B) Treasurer's Report: David Dickson presented the expenses and deposits since the last meeting. (Attachment A) The branch's account has \$10295.31 as of the end of March 2018. David is still in need of the Audit Committee to send documentation to the state branch. Audits are due in July of each year. The branch did receive checks for half of the proceeds from the ASCE/APWA Conference held in November 2017; for the PAWS Mascot Deposit Return; and chapter dues for the quarter. Ben Carroll made a motion to appoint Megan Young as the Audit Committee Chair, Charles Pinson seconded the motion. The motion passed unanimously. Richard McClure and Angela Jordan volunteered to assist the committee chair as needed.

III. New Business

A) Reports from Committees

1. **Audit:** No report given.
2. **Awards:** No business to report.
3. **Continuing Education and Training:** Charles Pinson reported on the success of the CPR, First Aid, AED Classes held in March all 28 spots were filled. Pre-Trip/ Tie-Down is scheduled for April 18, 2018. T3S is offering Arial Boom Lift Class on May 2, 2018. As of now there is no cap of participants on the following three training classes: MUTCD for Dummies and Plan Reading for Field Personnel. Rock Hill offered to host Plan Reading for Field Personnel. T3S is handling registration for MUTCD for Dummies (May 30) and Plan Reading for Field Personnel (TBD). Emails will be sent out leading up to each class listed stating how to register.
4. **Student Outreach:** Thulasi Vinayagam reported all went well with Popsicle Bridge Competition that was held February 24th @ TD Convention Center. Greenville County will had a litter truck on display and a litter program educator booth. City of Greenville had a touch a truck display during this event. The branch had a video on display along with the inflatable mascot. A ring toss game was set up using gaskets and traffic cones.
Angela Jordan is participating in a job fair at York High School on Friday, April 20, 2018. Pencils were ordered for the job fair at York High. Wayne Owens made a motion to pay for half of the pencil order, Ryan Blancke seconded the motion, and the motion passed unanimously.

5. **Legislative Government Affairs:** Lee Bracket reported National Water Week is April 16-20th. In General Sessions there is a new federal spending bill for increase funding for infrastructure projects.
6. **Membership:** Wayne Owens reported the membership to be at 110 members. National has now corrected the list to in the proper members by region. All need to check if they are paying for a corporate membership or individual, to make sure they are not being over charged or paying for individuals that could be covered under the corporate membership. National is currently offering a discount for first year members.
7. **Nominating:** No report given.
8. **Young Professionals:** Ryan Blancke reported of the special APWA is offering Young Professionals of a reduced rate for initial membership applicants has been extended.
9. **State Conference Committee:** Ben Carroll reported that Keith Bishop should be able to go live with the registration site once National can fix the bug with a 2nd tier registration. Registration for the conference will be based off of links and should be up within a week of the meeting. The vendor pricing is as followed for the equipment show Tue August 7th from 12-5pm 12 x 12 \$300; 12 x 24 \$500; and 12 x 48 \$700. Indoor vendor booths will be \$600 and power an additional \$25. Numerous sponsorship opportunities are available and will be listed on the website. Wayne Owens reported the Winter Maintenance Course has a sponsor. If anyone can provide assistance to the operator to supervisor topics please contact Heshia Gamble. The regional backhoe rodeo will be held by City of Greenville May 23, 2018 at 1 pm with the state competition being hosted at the state conference. Each agency can send 3 operators to the regional rodeo and the top three regional winners will compete at the state competition. All competition events will be based off the national events for the year.
10. **By-Law Committee:** Terrence Nealy reported of APWA has developed a model by-law that was sent to the State Chapters to be passed to the Branches for them to mirror each other as much as possible.

B) Lapel Pins:

Angela Jordan proposed the board the idea of having lapel pins. Members appeared interested therefore she will research the price and report back to the branch.

C) Poster Competition

Thulasi Vinayagam reported the poster competition would be nonverbal poster presentations set up on easels. She suggest there be 5 judges and easels will need to be provided.

IV. Other Business From The Floor

- A) Angela Jordan requested a Hotel layout; message from the State Chapter President; Equipment Show Layout; List of Sponsor; and Conference Agenda to put into the State Conference Program.
- B) Ben Carroll ask all present to introduce themselves and what agency they represent.
- C) Gary Woodson brought up the topic of employee retention and asked if other had any suggestions to keep them from chasing the dollar.

V. Next Meeting:



The next meeting will be held June 14, 2018, 10:00 am at City of Rock Hill Public Works, 757 South Anderson Road Rock Hill, SC 29731 (Conference Room #136).

VI. Meeting Adjournment

Ryan Blancke motioned for the meeting to adjourn. Charles Pinson seconded the motion. Motion carried unanimously.

Attachment A



Treasurer's Report
February 1 thru March 31, 2018

Beginning Balance (February 1, 2018)		\$9356.14
Income		
02/28/2018	2017 Joint Conference	\$786.23
03/01/2018	Q2 Chapter Dues	\$280.00
	Total Income	\$1066.23
Expenses		
02/26/2018	Touch A Truck	\$127.06
	Total Expenses	\$127.06
Ending Balance (March 31, 2018)		\$10295.31
Outstanding Deposits (checks in hand not deposited)		
	APWA PAWS Reimbursement	\$420.59

SCAPWA Upstate Branch